*We would be very grateful if you could take a few minutes to complete this short questionnaire, to help us make the Room booking service as effective as possible in the future.*

*Thank you!*

|  |  |
| --- | --- |
| Event name |  |
| Type of event |  |
| Event leader |  |
| Date of event |  |
| Start time |  |
| End time |  |
| Number of attendees |  |
| Equipment used |  |
| When did you book your event |  |
| How did you book your event |  |
| How did you find the booking process? | |
| Please circle: Very good - Good – Fair - Poor - Very poor | |
| Comment: | |
| How did you find the room induction? | |
| Please circle: Very good - Good – Fair - Poor - Very poor | |
| Comment: | |
| What did you like about the space you hired? | |
|  | |
| What did you not like about the space you hired? | |
|  | |
| Would you improve anything? If so, please leave your feedback below: | |
|  | |
| Did you encounter any particular issues during the course of your event? | |
|  | |

*Thank you for taking the time to give us your feedback. If you have any further comments please contact* [*roombookings@cusu.cam.ac.uk*](mailto:roombookings@cusu.cam.ac.uk)*.*