*We would be very grateful if you could take a few minutes to complete this short questionnaire, to help us make the Room booking service as effective as possible in the future.*

*Thank you!*

|  |  |
| --- | --- |
| Event name |   |
| Type of event |   |
| Event leader |   |
| Date of event |   |
| Start time |   |
| End time |   |
| Number of attendees |   |
| Equipment used |   |
| When did you book your event |   |
| How did you book your event |   |
| How did you find the booking process?  |
| Please circle: Very good - Good – Fair - Poor - Very poor |
| Comment:  |
| How did you find the room induction? |
| Please circle: Very good - Good – Fair - Poor - Very poor |
| Comment:  |
| What did you like about the space you hired? |
|   |
| What did you not like about the space you hired? |
|   |
| Would you improve anything? If so, please leave your feedback below:  |
|   |
| Did you encounter any particular issues during the course of your event? |
|   |

*Thank you for taking the time to give us your feedback. If you have any further comments please contact* *roombookings@cusu.cam.ac.uk**.*