CUSU Budget Codes - this document lists codes that should be used when requesting expenditure from CUSU's accounts. These ensure costs are allocated to the correct area. The order of codes in this document is:

- Campaigns and Representation, p1
- Sabbatical Officer/Exec Cost Codes, p1-2
- Autonomous Campaigns, p3
- TCS, p3
- Blue Sci, p3
- Students' Unions' Advice Service, p4
- Communications and Membership Activities, p4
- Finance and Administration, p4-5
- Reception Admin, p5

**Campaigns and Representation**

- 6577 Fund for new campaigns
- 6559 Council Meetings
- 6542 General Meetings & Open Meetings
- 6579 College Rents and Charges
- 6556 JCR/MCR Training (excluding Welfare/Academic)
- 6558 Conferences events
- 6534 Volunteer support costs
- 6543 NUS - Conferences
- 4142 NUS - Affiliation Fees
- 6472 UK CISA Affiliation (Int Students)
- 6504 Local affiliations
- 4141 Common Room Affiliation Fees (income)
- 6390 Governance and Trustee Expenses
- 6526 Faculty Rep Elections
- 6541 Elections & Referenda

**Sabbatical Officer Cost-Codes**

- 6392 Union Development Team expenses
- 6538 President Campaign Discretionary (incl "University Interaction")
Access and Funding

6509  Team Discretionary (incl. Open Days)
6578  Higher Education Funding
6508  Target Visits by Volunteers ("Comprehensive Campaign")
6514  Target Visits by Access Sabbatical
6513  External Visits by Access Sabbatical
6515  Access Campaigns
6519  Shadowing Scheme
6518  Volunteer Recruitment & Training
6523  Administration & Resources
4255  Alternative Prospectus Costs

Education

6524  Education Officer Team Discretionary (inc. Campaigns, Surveys & Publicity)
6521  Exam and Study Skills, Teaching Awards
6529  Training for Academic Officers / Faculty Reps
6527  Meetings, Casework and Admin
6528  Study Skills Sessions
6522  Freshers' Information or Academic Information

Welfare and Rights

6468  Welfare Team Discretionary ("General Welfare Campaigns")
6462  Welfare Officers Training & Resources
6461  Welfare Gen Expenditure & Casework
6576  Mental Wellbeing
6481  Mature Students
6475  Students with Children

Ethical Affairs

6491  Ethical Affairs Team Discretionary ("General Ethical Campaigns")
Autonomous Campaigns

6611 BME - Campaigns
6613 BME - Social Events ("Other Activities")
6610 BME - Careers Fair
6484 DSLC - Campaigns ("Students with Disabilities")
6482 DSLC - Welfare
6483 DSLC - Social Events
6622 iCUSU - Campaigns
6625 iCUSU - Welfare
6626 iCUSU - International Ball
6624 iCUSU - Social Events
6601 LGBT - Campaigns (incl. Admin & Resources)
6602 LGBT - Welfare
6604 LGBT - Social Events
6603 LGBT - Publications
6432 Women's - Campaigns ("and Events" and "General Expenditure")
6423 Women's - Training & Development
6433 Women's - Affiliations ("External Affiliations)
6435 Women's - External - NUS
6436 Women's - Publications
6422 Women's - General Expenditure

TCS

4201 TCS - Editorial
4203 TCS - Distribution
4202 TCS - Production
7401 Compliance charges (e.g. Press standards)
6401 TCS Website Development

Blue Sci

4288 Blu Sci Printing
Students' Unions' Advice Service

7515 Training - Internal Service development
7516 Training - Provision given BY Service
7517 Casework expenses
7519 Service Promotion and Publicity
7520 Website Development & Maintainance
7521 Service Resources
7522 Insurance
7523 Equipment & Furniture
7524 Computing

Communications and Membership Activities

4347 Societies Fair
4349 Sky Service for J/MCRs
4223 Freshers' Guide - Production
4214 Fresher materials promotion
6549 Team Discretionary ("Union Publicity")
6402 Website Development - General
6389 CUSU Development and Research

Finance and Administration

7392 Computing Consumables, repairs and Software
7393 Equip & Furniture-Depreciation (incl. computers)
7394 Equipment & Furniture - Non-Deprec
7395 Repairs & Maintenance
7397 Office Cleaning
7398 Keys
7400 Internet, Telephone and Fax
7402 Postage
7405 Office Stationery Supplies / Paper
7412 Kitchen Supplies
7396 Data Protection
7391 Insurance
7390 Legal Fees
7453 Travel and Accommodation
6373 Staff Expenses
4200 Business Expenses
6374 Staff Training
6383 Office Socials
7450 Vacancies/Hiring
7454 Temporary worker hire
6535 Officer T&D
6536 Sabb and Exec Training, Meetings & Socials
6537 Executive Meetings/Socials
6413 Administration, Liaison and Meetings
6565 Handover
6531 CUSU Clothing/Stash

Reception Admin

4291 Reprographics - Supplies (Paper)
4292 Repro Repairs & Service Agreements
4294 Reprographics - Copy Charges
4290 Reprographics promotion
4297 Reprographics - Sales & Internal Trans
4316 Laminating & Binding
4270 Stationery supplies for sale
4289 Pens/Pads reception exp 4270
4352 NUS Extra Promotions
6479 Sanitary Products
6474 Condoms
6478 Pregnancy Test Kits